



THE WORSHIPFUL COMPANY OF GUNMAKERS

VACANCY FOR A PROOF ASSISTANT AT THE LONDON PROOF HOUSE

The Worshipful Company of Gunmakers has a vacancy for a Proof Assistant based at the London Proof House, Commercial Road, London, E1. Opportunities for employment testing firearms are rare and this position is a unique and exciting role to anyone wishing to work amongst firearms, for an organisation which has for nearly 400 years ensured that guns are safe for use.

The Company, incorporated by Royal Charter in 1637, and the Proof House which it governs, has a statutory duty to regulate the safety of firearms in the United Kingdom, by conducting proof testing of firearms before they are sold and by certifying deactivated firearms. Most of the proof testing occurs in the Proof House, and testing also occurs at clients' locations around the United Kingdom and across the world. Employees will be required to sign confidentiality agreements due to the sensitive nature of this work and clients involved.

Applications should be sent by email to: proofmaster@gunmakers.org.uk

JOB DESCRIPTION – PROOF ASSISTANT (Annual salary of £28,000 - £32,000 for fulltime. Part time contracts are also available, please enquire)

- Careful handling and test firing all types of firearms for the military, police, and civilian markets. This includes testing military, sporting, target, hunting, self-defence firearms e.g., machineguns, semi-automatics, pistols, rifles, shotguns, both new and old, etc. by using live over-pressure ammunition in a safe and controlled environment.
- Receive and record consignments into the Proof House.
- Maintain accurate records of goods for Proof and of firearms being tested.
- Carry out the proving procedures of viewing, gauging, test firing and visually inspecting firearms, at the Proof House and, when required, offsite.
- Carry out engraving/marking of firearms, for which the candidate will receive training.
- To gain a good working knowledge of the Rules of Proof, which will be taught by the Proof Master.
- Answer basic customer enquiries, and pass others along to the Proof Master.
- Assist as required in Proof House tours for VIP visitors whilst maintaining strict confidence.
- Assist with management of the Workshop and maintain its equipment daily, also maintaining IS9001 accreditation and procedures.
- Observe and follow Health and Safety Policies and the Proof Master's Standard Operating Procedures and decisions.
- Carry out additional tasks as detailed by the Proof Master.

The role is suitable for any candidate who has the ability for careful firearms handling, safety, an eye for detail, professionalism with clients and a positive attitude towards teamwork within a small and dynamic team. Candidates will undergo prior background checks and procedures.